



## ARMA INTERNATIONAL TERRA NOVA CHAPTER

### *INFORMATION SHEET SERIES #1*

# Disaster Planning

#### **PRINT RESOURCES - MONOGRAPHS:**

- ANLA, *Emergency and Disaster Prevention Guidelines, The ANLA Resource Binder for Small Archives*, 1998.
- Brown, Judy, *Disaster Planning: Planning for the Disaster Before it Happens*. MacMillan, 2001.
- Doig, Judith, *Disaster Recovery for Archives, Libraries and Records Management System in Australia and New Zealand*.
- Gow, Richard, *Disaster Planning, Information and Image Management*. Knoff, 1998.
- Jones, Virginia and Kris Keyes, *Emergency Management for Records and Information Programs*. ARMA International.
- Kahn, Miriam, *Disaster Response and Planning for Libraries*. American Library Association, 1998.
- Kahn, Miriam, *Disaster Prevention and Response for Special Libraries: An SLA Information Kit*. Special Libraries Association, 1995.
- Myers, Kenneth, *Contingency Planning for Disasters*. 2d., Wiley, c2000.
- Ogden, Sherelyn ed., *Preservation of Library & Archival Materials: A Manual*. Northeast Document Preservation Center, 1999.

#### **PRINT RESOURCES - ARTICLES:**

- Barnard, Tim and Amy Love, *A Records Disaster Recovery Drill*, InfoPro, 3(1) , April 2001: 20 - 23.
- *Catastrophe*, The National, January - February 2000.
- Coult, Graham, *Disaster Recovery*, Managing Information, 6(3), April 1999: 31 - 35.
- Hudson, Michael, *Disaster Management - a Business Perspective*, Fire Prevention, 280, June 1995: 31.
- Herbane, Brahim, *et al., Contingency and Continua: Achieving Excellence Through Business Continuity Planning*, Business Horizons, 40(6), November 1997: 19.

- Jones, Willie, *Trial by Tornado*, InfoPro, 2(1), March 2000.
- Jones, Virginia, *Resources for Determining Information Risk Factors*, InfoPro, 3(1), April 2001: 42 - 47.
- Stremple, Rosalie and Michael F. Martone, *Disasters Come in All Sizes*, InfoPro, 2(1), March 2000: 29 - 35.

#### **WEB RESOURCES:**

- Western New York Disaster Preparedness and Recovery Manual for Libraries and Archives. 1994  
[www.wnylrc.org/pub/disman.txt](http://www.wnylrc.org/pub/disman.txt)
- Syracuse University Library Disaster Manual. 1995  
[libwww.syr.edu/information/preservation/manual.htm](http://libwww.syr.edu/information/preservation/manual.htm)
- Library Emergency Handbook. 2000  
[preserve.harvard.edu/emergencies/](http://preserve.harvard.edu/emergencies/)
- Disaster Preparedness and Response  
[palimpsest.stanford.edu/bytopic/disasters/](http://palimpsest.stanford.edu/bytopic/disasters/)
- National Archives of Canada  
[www.archives.ca](http://www.archives.ca)
- Northeast Document Conservation Center  
[www.nedcc.org](http://www.nedcc.org)
- Australia  
[www.nla.gov.au/preserve](http://www.nla.gov.au/preserve)