



Terra Nova Times

Summer 2010

WELCOME

This newsletter will be published five times a year and distributed to all members free of charge through e-mail and, as well, will be posted on our web site for any interested person not directly employed in the infor-

mation management industry.

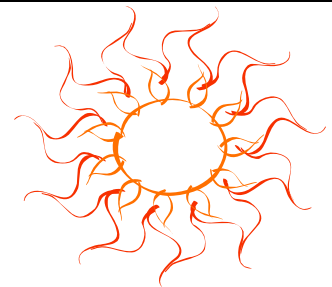
The intent is to format the newsletter around the concerns and interests of our members based on input from them.

We invite your input into our newsletter to address any

issues and educational needs you have.

Please contact any member of the Executive if you wish to submit an article for publication.

Contributions are always welcome.



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A NOTE FROM THE PRESIDENT

It has been an exciting year one that saw us celebrate our 20th anniversary , hold a variety of lunch and learn sessions and as well hold a Project Management half day session. I have thoroughly enjoyed my role as President and look forward to serving on the board as Past President to assist with the new incoming Board. Hats off to all of you who served on the Board and for all who attended our meetings and various sessions. It is all of us collectively throughout the years who have made ARMA the success that it continues to be in our province. A huge thank-you to you all for making my time as President such a memorable and rewarding experience.. Please join us on June 24 for our AGM.

Until next time Elizabeth

Board of Directors

2009-2010

- President: [Elizabeth Evans](#)
- Vice Pres.: [Renee Pendergast](#)
- Treasurer: [Jeanne Power](#)
- Secretary: [Vanessa King](#)
- Director: [Helen Norman](#)
- Director: [Kim Anstey](#)
- Director: [Paulette Bursey](#)
- Director: [Ryan Kelly](#)
- Director: [Sue Taylor](#)
- Past President: [Jim Downey](#)
- Web: [Cheryl Goulding](#)



This year's Annual General Meeting will be held on June 24/2010 at the College of the North Atlantic's Bistro Café from 5-7 p.m. We will be electing some new board members at this time and announcing the Member of the Year Award. Hope to see you there. If you haven't already done so please respond to Vanessa to confirm your attendance

This Space is available for advertising, call or email the board today.



Board Summary

ARMA Terra Chapter Board of Directors meets monthly to administer the Chapter's business. As a member service, a summary of the reports and items discussed will be published. Chapter members are also welcome to attend Board meetings to hear about what is happening.

Membership

We currently have 56 members, three being honorary members. We are always seeking new members and are looking to grow our membership.

Education

Renee Pendergast will be seeking fresh ideas for sessions for the program year 2010/2011.

Public Relations

Terra Nova Chapter is available to participate in events where we can display our booth and provide packages relating to the Association or profession.

Web

Cheryl Goulding is continuously updating our site. If you want to promote your RIM event or want RIM related information posted on our site feel free to drop Cheryl a line.

Treasurer's Report

The balance as of April 22, 2010 was \$4,203. The latest financial statement will be posted on our website.

Employment Opportunities

There are no current positions. Be sure to check out this site for new postings <https://www.hiring.gov.nl.ca>



APRIL RIM Month activities - PIP Day

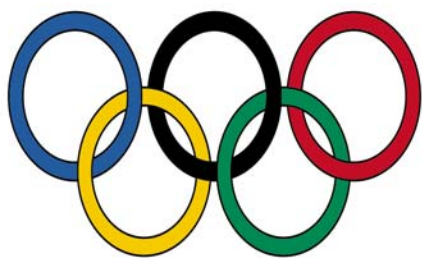


On April 24th we held our 9th Annual Personal Information Privacy Day document shredding event. This years event was sponsored by SGS Laser.

To raise awareness of fraud and identity theft in our community our Chapter has for the past 9 years organized a Community Shred event in the city, to offer paper shredding services for residents. This community shredding event give individuals the opportunity to have their confidential documents destroyed on site, free of charge. Whether it was small business documents you no longer needed or personal papers you wanted to safely dispose of, the **IPS** truck could handle it. The trucks contain cutting-edge paper shredding technology that could handle the job. Much thanks to IPS for sponsoring this years event.

IPS offers the following services - On-site shredding, Mobile Shredding System, Complimentary Security Consoles and Document Moving Services. These services are available island wide.

Some suggestions for items that should be shredded are documents that contain personal information such as credit card information, drivers license number, bank account information just to name a few. The photo in the right hand corner of the weight, was one item that should not have been left in with paper documents. It is important to make sure it is only paper that makes it into these trucks as it is very expensive to replace the teeth in the shredders



IM Olympics - In celebration of RIM month the chapter hosted the First IM Olympics on April 29, 2010 at the College of the North Atlantic. Teams participated in some fun challenging IM competitions . We hope to make this an annual event and would like to see you there. Thanks very much to the College for their continued support.



And the official winners of the IM Olympics were this fine group

All participants received medals for being great IM competitors



This particular team were the first to complete their IM crossword puzzle.



We had a blast and look forward to next years event





And the winners of the musical number were these great participants



The musical IM numbers were a hoot. Watch out American Idol



Several participants tried their hand at juggling and here is the winner



As an IM professional juggling is always a task



Thanks to all the good sports who showed off their hidden balancing talents





Practical Project Management Session May 5th, 2010

In this half day workshop Rick Weinholdt gave a complete overview of the steps required to delivering a successful project regardless of its size. Thank you to Fire and Emergency Services for the use of your facilities for this event.





"For Twenty Years is a Mighty Long Time"



Twenty years ago Randy Cooper who was the Provincial government's Records Manager decided to launch interest in a chapter appeal for this province, He invited Jim Spokes - ARMA's man in Canada - to come and speak to these local interest groups. Jim was very well received. Aided by the great marketing strength of the Association, Jim soon persuaded the locals to give in and agree to form their own chapter.

Terra Nova Chapter was chartered into the ARMA community on May 4, 1990 during an official ceremony held at the Radisson Plaza Hotel, St. John's, Newfoundland. Twenty Information Management professionals signed on as members, to go forward and spread the good works of ARMA International.

A formal nomination and election of officers took place. Randy Cooper was duly elected as the first president of Terra Nova Chapter. ARMA's Vice-President, Jim Spokes, presented Randy with official Charter # 154. And they were on their way!

And the rest my friends is history!

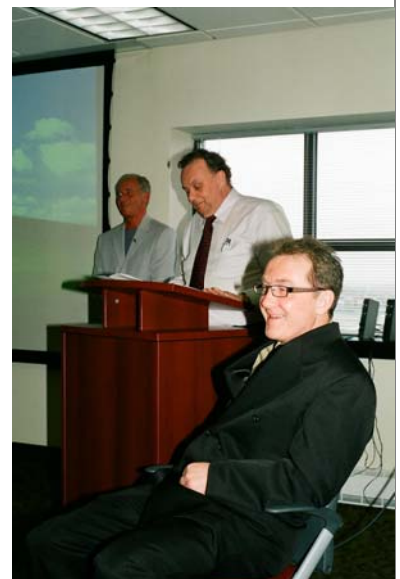


Past and Present Chapter Presidents

From left to right:
Brenda Neary, Debra Downing, Randy Cooper, Bill Moores, Jim Downey and Elizabeth Evans



"For Twenty Years is a Mighty Long Time"





"For Twenty Years is a Mighty Long Time"





Soaring higher with Information Management
2010 ARMA Canada Conference
London Ontario
May 30 - June 02, 2010

At the 2010 ARMA Canada Conference attendees had direct access to dozens of industry consultants. Information sharing, question-and-answer sessions and networking were a vital part of the conference experience.



This years conference saw an increased number of attendees from our province ,something to be celebrated.



A night at the Awards Banquet



Soaring higher with Information Management
2010 ARMA Canada Conference
London Ontario
May 30 - June 02, 2010

Poster Sessions

For the first time, poster sessions were included on the 2010 conference program. Five poster sessions were presented on Tuesday June 1, 2010



Pat Burns, CRM Records Manager, New Brunswick Department of Finance presented **Getting People in Your Organization to Listen by Seeing**



Great to see Paul again he misses us all



There seems to be common thread among these gals



Next year the ARMA Canada Conference will be held in P.E.I. Mark your calendars now



News Releases Newfoundland and Labrador

Department of Justice

May 7, 2010

**Public Advisory: Public Consultation Dates for
Access to Information and Protection of Privacy Act Review Announced**

The Commissioner for the Statutory Review of the *Access to Information and Protection of Privacy Act* will hold public consultation sessions.

Proclaimed in January 2005, the *Access to Information and Protection of Privacy Act* mandates in section 74 that a review of the legislation be commenced within five years. Further information on the statutory review process can be obtained at www.justice.gov.nl.ca.

Parties interested in making a submission are encouraged to contact the Office of the ATIPP Co-ordinator for further information or to register to make a public submission at 709-729-7072. As well, written submissions can be made prior to June 30, 2010 to [jcummings@gov.nl.ca](mailto:jcummins@gov.nl.ca) or to the Office of the ATIPP Coordinator, Department of Justice, P.O. Box 8700, St. John's, NL, A1B 4J6.

The public consultation sessions will be held in the St. John's area on June 22 and 23 at the Capital Hotel from 7-10 p.m

<http://www.releases.gov.nl.ca/releases/2010>

INTERESTED IN MEMBERSHIP?

Helen Norman is the right person to answer any questions regarding membership and <http://www.arma.org/> to download a membership application. Be sure to join our local ARMA Terra Nova Chapter



AIEF Scholarship



The [ARMA International Educational Foundation](http://www.arma.org/) (AIEF) has established a scholarship program to encourage development of the international records and information management community with an appropriately educated records and information management workforce.



What's Happening

Web Seminars

ARMA International Web Seminars provide busy professionals with easy access to the latest information from the industry's leading experts.

Web Seminars are free and last about 1 hour.

Web Seminars on Demand Unable to attend a Web Seminar during the scheduled time? On Demand Web Seminars provide you the flexibility to extend your professional learning when it is most convenient. View List of On Demand Web Seminars at ARMA international website.

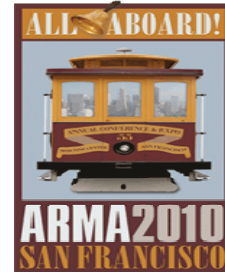
Upcoming Conferences

- 2011 Prince Edward Island
- 2012 Vancouver Island BC
- 2013 Saskatoon

Web Seminars

- GARP®: Principle of Retention - June 23, 2010
- The Courts are Sending a Message: Are You Listening? - June 29, 2010
- How to Keep Your Off-Site Storage Providers Honest - July 5-13, 2010

The premier event in the records and information management field, ARMA International's 55th Conference & Expo, will be held November 7-10, 2010, at the Moscone Center West in San Francisco, Calif.



Invitation for Submission of Articles

Submissions of articles for inclusion in up coming Newsletters are welcome from members, organizations, or suppliers. Articles will cover fresh insights, lessons learned, and/or strategic perspectives on topics of interest to the Records Management Community.

Why not get involved with the newsletter? First, let the editor know your areas of expertise and topic you're interested in submitting as an article. Articles are intended to keep readers up to date on industry related topics as they emerge and develop.

Before writing an article, please send a brief abstract of your article to the editor. If you wish, get in touch with the Editor by e-mail or telephone before you start your article, and the editor can advise you if it is relevant for future issues of the Newsletter.

Chapter Newsletter Advertising Rates

Reach the people who manage, and use, records and information management products, and services. Advertise in the Terra Nova Chapter Newsletter, great rates make it affordable to reach hundreds of people in the records management industry. Advertising rates are as follows:

- Full Page \$75.00 per issue
- Half Page \$50.00 per issue
- Quarter Page \$40.00 per issue
- Business Card \$25.00 per issue

Contact the Editor for further information.

Disclaimer

This newsletter is published on a quarterly basis. The content is offered as a source of information only and does not necessarily reflect the views of the ARMA Terra Nova Board of Directors, ARMA International Inc, or the editor.

Deadline for Submission

All articles and advertisements are to be submitted, in electronic format, by the 15th of the month preceding publication



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