



ARMA Terra Nova Chapter Minutes



Annual General Meeting

June 25th, 2009

Delta St. John's

Salon F

Present:

Cheryl Goulding	Helen Norman	Patsy Tremblett
Vanessa King	Elizabeth Evans	Jeanne Power
Renee Pendergast	Debra Downing	Paulette Bursey
Virginia Connors	Brenda Collins	Carol Mitchell
Jean Myrick	Ryan Kelly	Marguerite Smith
Sue Taylor		

Absent:

President, Elizabeth Evans welcomed everyone to the 2009 ARMA Terra Nova Annual General Meeting.

Elizabeth requested the acceptance of June 2008 AGM minutes.

The Board of Director Reports is as follows:

Jeanne Power (Treasurer) reported the account balance is \$6,516.85.

Helen Norman (Membership) reported we started the year with 51 members, and we currently have 54 members, two of those are honorary. Throughout the year we lost 7 members, and gained 8 new members. Debra Downing added, based on her years in the Chapter, this is one of the highest numbers the Chapter has had.

Renee Pendergast (Education) reported she sent an email to membership in June asking for suggestions for Lunch and Learn topics of interest. So far she has received 5 responses. She will use the suggestions to plan the Lunch & Learns for next year.

Elizabeth Evans (Public Relations) reported people now know who we are what we do. The next newsletter is due by the end of June.

Cheryl Goulding (Webmaster) reported she is just getting back into things from her time off. However, she was trying to stay on top of it while she was off. Cheryl did mention she would like to update the look of the website. Patsy offered a Prima resource to help give the site a face lift.



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New Business:

- ARMA Canada conference update
 - Renee reported the conference was good, but not much for social/evening activities. The facility and food was great, conference itself was great. She did mention it wasn't good for promoting the province.
 - Great job to those from the Chapter who attended to propose the Terra Nova Chapter to host the 2012 conference.
 - Four people from the Terra Nova Chapter attended Leadership. The main focus of Leadership this year was strategic planning. Renee and Helen pitched for the Chapter to host the 2012 conference, but lost of Vancouver. The 2011 conference will be in Prince Edward Island, and Leadership voted to have it on the west coast instead of 2 years on the east coast.

- Year in Review
 - Elizabeth reported the Chapter has a successful year
 - Next year is an important year; it is the Chapter 20th year anniversary in May. Plans have started for a celebration
 - September we started with 52 members, and even though we have lost a few we gained more back
 - The Chapter held three Lunch & Learns
 - Jeanne Power and Elizabeth Evans attended ARMA International Conference in Las Vegas.
 - ARMA Canada Conference was attended by Renee Pendergast, Helen Norman, and Jeanne Power from the Board
 - Brenda Collins obtained the Certified Records Manager (CRM) designation
 - Elizabeth recognized each of the board members for their contribution throughout the year, and presented each with a gift
 - Elizabeth thanks Patsy Tremblett for all her support to the Chapter throughout the year

- Announcement of New Board Members
 - Vanessa announced the four new Directors at Large are: Kim Anstey, Paulette Bursey, Ryan Kelly, and Sue Taylor. Congratulations to all

- Presentation of Member of the Year
 - Elizabeth presented Cheryl with her plaque for Member of the Year from ARMA International for 2008
 - Renee presented Elizabeth Evans with her plaque for Member of the Year 2008 from the Terra Nova Chapter



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- Brenda Collins announced her new role as Atlantic Advisor for ARMA Canada. One of her goals would be to get the Atlantic Chapters working together. She will be attending a Strategic Planning session with ARMA Canada in August, and will present to the Chapter when she returns.
 - Congratulations to Brenda

Elizabeth thanked everyone for coming, and concluded the meeting at 6:20pm.


Secretary – Vanessa King


President – Elizabeth Evans