



ARMA - Terra Nova Chapter & Board of Directors' Meeting February 19th, 2009

Present:	Elizabeth Evans Vanessa King	Jeanne Power Brenda Collins	Helen Norman Kim Anstey
Absent:	Brenda Neary Cheryl Goulding	Jim Downey Patsy Tremblett	Renee Pendergast Virginia Connors

Elizabeth Evans welcomed everyone to the meeting.

Jeannie (Treasurer) report the balance is \$6,867.94. Jeanne has to redo all the reports since September due to some errors with banking, re: US funds, as well as missed statements.

Helen (Membership) reported that International is now using a new system to record membership. The new formatted report sent to her said 40 members, however, with some errors. Helen says it should read 49 members for our Chapter.

Renee (Education) was absent. Elizabeth reported a March Lunch and Learn is being planned with someone from MUN presenting on Memorial University's Digital Archive Initiative. Kim volunteered for the April Lunch and Learn. Vanessa reported to date there are 17 responses for the Project Management course.

Elizabeth (Public Relations) reports there will be an article of core competencies in the next Newsletter as required by International. Next year will aim to publish 5 instead of 4.

Cheryl (Website) was absent.

Carried Over from Jan 09:

Meeting locations:

March - NLC

April - Allstream

May - NLC

RIM Month – Pip Day – Elizabeth has emailed Jim regarding the location, if we can use that again this year, even though Jim has moved from that Location. So far, no response. Elizabeth mentioned NLC is available if no other location can be found. Vanessa also mentioned Allstream. Kim mentioned Erin Sully from CBC is a good contact of hers, and can be used to promote RIM Month and PIP Day.

New Business:

Recruitment Initiative 2009 – Elizabeth received email on an initiative to promote recruitment.

Monetary donation is awarded to the Chapter with the most success. How can we increase our membership? Elizabeth mentioned an OCIO Privacy Conference, would be a good way to promote the chapter.

20th Anniversary Committee – Chapter's 20th anniversary in 2010. Anniversary Committee consists of Brenda Collins, Virginia Connors, Vanessa King, Kim Anstey, Helen Norman, and Elizabeth Evans.

Leadership Topics – From Pat Burns, Any issues from the Chapter they would like brought to Leadership? Our Chapter's membership issues (Re: Renewal Invoices), seem to be resolved.

Brenda Collins – Pat Burns announced Bernita Cogswell is stepping down as region coordinator. Pat will be stepping in temporarily. Brenda would like to apply. The position would start July if accepted.

From Cheryl Goulding – Email to Elizabeth asking to give thanks to everyone in the Chapter for showing their support. It means a lot to her.


Vanessa King –Secretary


Elizabeth Evans –President