



ARMA - Terra Nova Chapter & Board of Directors' Meeting March 26th, 2009

Present:	Elizabeth Evans Vanessa King	Jeanne Power Renee Pendergast	Helen Norman Patsy Tremblett
Absent:	Brenda Neary Virginia Connors	Jim Downey	Cheryl Goulding

Elizabeth Evans welcomed everyone to the meeting.
The Board accepted the minutes from February 19th meeting.

Jeannie (Treasurer) report the balance is \$6,891.44.

Helen (Membership) reported the Chapter now has 52 members, with 8 new members this month. Some of these members are past members that dropped off the list for more then 2 months.

Renee (Education) reported she will look at tentative venues for the PM Course from UofT. Once she can get a tentative date for a venue, she will book the session with the Instructor. We can expect approximately 20 people attending the session. The best date for the session will be in the first 2 weeks of May.

Elizabeth (Public Relations) reports International sent her a letter asking what she needed from International to make her job as President easier. She replied indicating a notice sent to Government bodies asking them to aid their employees with their membership fees.

Cheryl (Website) was absent. Cheryl will be updating the ARMA website as much as possible during her recovery.

New Business:

Lunch and Learn – March L&L went over very well. Kim Anstey to present for April. Patsy to check with Kim for topic and bio and confirm date. Renee will check if Kim Hammond would like to present for May.

Canada Conference 2012 – Terra Nova would like to submit a proposal for the conference in 2012. Jeanne, and Helen will present at the 2009 conference in Edmonton to Leadership.

PIP Day – Elizabeth has created the poster advertising PIP Day. Will go to NLC employees first before advertising to the public. This year's PIP Day will be held at NL Liquor Corporation on April 25th. Volunteers include Helen Norman, Elizabeth Evans, Renee Pendergast, and Vanessa King.

Anniversary Committee – Really need to start getting this going soon. Elizabeth will send an email out to the committee members soon.

AGM – Renee, Patsy and Helen will check with a few different venues for prices.

Carried over to April:

Compose list of items for Helen to bring to Leadership in Edmonton

Discuss Annual General Meeting – Nominations, timelines, possible venues, etc.



Vanessa King –Secretary



Elizabeth Evans –President