



ARMA - Terra Nova Chapter & Board of Directors' Meeting May 20th, 2009

Present: Elizabeth Evans Jeanne Power Helen Norman
 Cheryl Goulding Patsy Tremblett Ashley Reid

Absent: Vanessa King Renee Pendergast

Elizabeth Evans welcomed everyone to the meeting.
The Board accepted the minutes from April 16th meeting.

Jeanne (Treasurer) reported the balance is \$6,884. There was a small error on the bank statement this month of approximately \$7.00 regarding US exchange.

Helen (Membership) reported the Chapter now has 51 members. Two of these are honorary members. Two members have not renewed and there was one new member. Helen had sent information to six new individuals but unfortunately only one of them signed up.

Elizabeth for Renee (Education) reported the Lunch and Learn session given by Kim Anstey was a success. The Project Management Course scheduled for May 12th-14th was cancelled due to lack of participation. The course required a minimum of 25 participants and there were only 17 interested people. If the interest is there next year we will try again.

Elizabeth (Public Relations) reported our annual PIP Day on April 25th was a success. Approximately forty people availed of this service. The general consensus was that this is a definite benefit to the general public. Several people wanted to know when we would be having another one.

Cheryl (Website) reported that she has been updating the website and is looking at making some changes to the website layout to enhance its presentation.

Leadership:

Jeanne, Renee and Helen will attend the leadership meetings in Edmonton. They will discuss

1. Payments from International to the Chapter should include descriptions on what the money is for?
2. Why can't International accept payments in Canadian dollars?

2012 Conference

Jeanne showed the presentation prepared by Renee together with the DVD provided by the Department of Tourism. There is some problem with the sound on the Tourism DVD. Elizabeth will contact the Department of Tourism and request another copy. Patsy mentioned that the DVD was supposed to have a young girl singing on it. Elizabeth will call the Department of Tourism and inquire. Renee's presentation was good but some members wondered if we should add some background music. Cheryl will contact Renee.

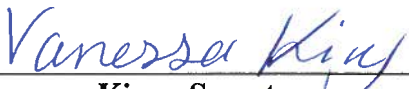
The Chapter has purchased a Tickler Box for the silent auction item. The form has been forwarded to the Edmonton Chapter with a picture and stating its value. Helen has it packaged in a carry bag for easy transport.

AGM

The Annual General Meeting will be held on Thursday, June 25th at the Delta Hotel beginning at 5 pm. The cost of the meal is \$32. Elizabeth will ask Vanessa to send out an email inviting everyone. It is important to try and get an accurate number so that the association only has to pay for those who show up. Last year's AGM was attended by 17 members.

Six people have been nominated for the four vacant seats on the Board. Vanessa will prepare ballots for voting at the AGM.

There being no further business, the meeting was adjourned by Elizabeth.



Vanessa King –Secretary



Elizabeth Evans –President