



## ARMA - Terra Nova Chapter & Board of Directors' Meeting April 16th, 2009

Present:	Elizabeth Evans Vanessa King	Jeanne Power Renee Pendergast	Helen Norman Brenda Collins
Absent:	Brenda Neary Virginia Connors	Jim Downey Patsy Tremblett	Cheryl Goulding

Elizabeth Evans welcomed everyone to the meeting.  
The Board accepted the minutes from March 26<sup>th</sup> meeting.

Jeannie (Treasurer) report the balance is \$6,989.03.

Helen (Membership) reported the Chapter now has 52 members, 2 additional members falling off the list due to over due fees, but should reappear in the next few months, bringing the number to 54. Plus 6 potential new members.

Renee (Education) reported the Lunch and Learn the day before went really well. The Project Management course is scheduled for May 12<sup>th</sup>-14<sup>th</sup>. Vanessa emailed the Chapter with information. Decision to close registration for Chapter members April 24<sup>th</sup>, then open registration for non members.

Elizabeth (Public Relations) reports Brenda won the position for Regional, it was announced this morning. The Chapter should get good exposure on our annual PIP Day April 25<sup>th</sup>.

Cheryl (Website) was absent. Elizabeth reported Cheryl is feeling much better, and is hoping to be back at work early May. She has been keeping the website up to date while she has been off.

### **Carried Over:**

Items to bring to leadership

- Payments from International to the Chapter should include descriptions on what the money is for.
- Why can't International accept payments in Canadian dollars?

### **New Business:**

Chapter Fees: Leave the fee as it is. Opt to have student membership free, as well as past president.

### **AGM**

- Possible location include Smithy's, Delta (Free room), NLC

- Nominations for Director at Large; 4 positions. Vanessa to send out request for nominations end of April. Deadline for nominations is May 15<sup>th</sup>.
- Chapter member of the year – nomination deadline May 15<sup>th</sup>.

Conference Silent Auction – Board Members attending, (Helen, Jeanne, Renee) will pick out something amongst them.

Presentation – Package and DVD from Department of Tourism, Culture and Recreation. Renee is working on slide deck.

Relay for Life – Vanessa member of planning committee. Vanessa suggested we enter a team to honor Cheryl. Vanessa to check with Cheryl before Board decides.

  
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**Vanessa King –Secretary**

  
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**Elizabeth Evans –President**